

Banking
Officer

1. Return to DB office Queue : TAG team will approve cases in Return to DB Queue as per the case details visible to TAG team as TAG don't check anything on case other than Return to DB reason and routing case to signatory approver queue. Second level approvers will follow Blind key rules.

2. Case created by Alan J. Gabel : Template will be attached to the case which contains account number, amount and effective date.

3. Effective Date : In case of any discrepancy, banking officer will add a case comment to provide justification.

4. Amount : Amount will match with Invoice, in case of variation, back up needs to be attached.

For internal use only