
From: Melinda Roy [REDACTED]
Sent: 3/21/2016 11:22:50 AM
To: Kathryn J Stanfield [REDACTED]; Komal Shahani [REDACTED]; Jj Litchford
[REDACTED]
CC: [REDACTED]; [REDACTED];
Stewart Oldfield [REDACTED]
Subject: RE: Account [REDACTED] Overdraft for 8 days- ACTION REQUIRED [I]

Classification: **For internal use only**

Kathryn,

Jj Litchford was working on transferring the funds to a new account and closing the below account. I will let him reply when he gets in because he would know the best.

In the mean time, I submitted a case to waive the OD fee (case number 01563424).

Thanks,
Melinda Roy

From: Kathryn J Stanfield
Sent: Monday, March 21, 2016 11:13 AM
To: Melinda Roy; Komal Shahani; Jj Litchford
Cc: [REDACTED]; Stewart Oldfield
Subject: RE: Account [REDACTED] Overdraft for 8 days- ACTION REQUIRED [I]

Classification: **For internal use only**

Melissa

I was reviewing the clients account was the preauthorized debit of \$403.96 of 3/18/16 authorized or should it have been return . The account cannot be closed until the balance is 0 .

Please feel free to call me if you need to discuss what to do