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**From:** Amanda Kirby [REDACTED]  
**Sent:** 9/24/2013 10:20:40 AM  
**To:** Tazia Smith [REDACTED]; Caroline Kitidis [REDACTED]  
**CC:** [REDACTED] Paul Morris [REDACTED] Vahe Stepanian [REDACTED]  
**Subject:** Fw: Meeting with Jeffrey -- Week of October 8 [I]  
**Attachments:** pic22639.gif; pic29723.gif

Classification: For internal use only

Caroline/Tazia,

Jeffrey would like to meet again in October. Are you free on the 7th from 3-6pm or the 8th from 3-6pm? Paul is available both times

Best,  
Amanda Kirby

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(Embedded image moved to file: pic22639.gif)

Amanda Kirby  
Associate

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----- Forwarded by Amanda Kirby/db/dbcom on 09/24/2013 10:18 AM -----

**From:** Lesley Groff [REDACTED]  
**To:** Amanda Kirby/db/c [REDACTED]  
**Cc:** Paul Morris/db/db [REDACTED]  
**Date:** 09/24/2013 09:42 AM  
**Subject:** Re: Meeting with Jeffrey -- Week of October 8

Good morning Amanda and Paul...  
Would Monday Oct. 7th anytime between 3-6pm be good for an appt w/Paul and the DB team? Or on Tues. Oct. 8th anytime between 3-6pm?

Please let me know! thanks, Lesley

On Sep 23, 2013, at 5:13 PM, Amanda Kirby wrote:

Classification: Public

Hi Lesley,

I just got off the phone with Harry and he let me know that Jeffrey asked to set up a meeting with Paul and the DB team who will be managing his accounts during the week of October, 8 when he returns to NYC. Please let me know his availability and I will follow up with everyone on our side.