

Travel Arrangements for GROFF/LESLEY KATHERINE



American Express Travel Record Locator PVYSUF

Agent Details

Centurion Travel Service
2401 W. Behrend Dr Ste.55 M/C 08-03-69
Phoenix Arizona 85027
Toll Free 1-877-877-0987
When Overseas Call Collect 602-537-4000

This itinerary is a reservation only. This reservation will not be ticketed or price guaranteed until ticketing authorization is received. Please contact your travel office by 11:59 PM on January 18, or this entire reservation will automatically cancel.

Travel Details

Monday 21 Jan 19

Flight Information

Airline Record Locator	PVYSUF	Confirmed	
Airline	American Airlines	Estimated Time	1 Hr 56 Mins
Flight	AA 3888	Equipment	Embraer Rj140
Origin	Detroit, Detroit Metropolitan Wayne County	Number of Stops	Non-stop
Destination	New York La Guardia, La Guardia	Baggage	NIL per adult
Departing	05:26 PM		
Arriving	07:22 PM		
Departure Terminal	Terminal North		
Arrival Terminal	Terminal B		
Class	H Economy Class		
Seats	13A, 13B, 13C		
Operated By	Envoy Air As American Eagle		

Additional Messages

ANY CHANGE OR CANCELLATION OF THIS TICKET MAY RESULT IN A PENALTY UP TO 100 PERCENT AND BE SUBJECT TO AN INCREASE IN FARE.
TICKETS ARE NON-TRANSFERABLE
FARE IS NOT GUARANTEED UNTIL TICKET IS PURCHASED.

PLEASE RECONFIRM YOUR FLIGHTS WITH THE AIRLINE DIRECTLY AS SCHEDULES MAY CHANGE.

- * 24 HOURS PRIOR TO DEPARTURE FOR DOMESTIC FLIGHTS
- * 72 HOURS PRIOR TO DEPARTURE FOR INTERNATIONAL FLIGHTS
- AIRPORT CHECK-IN REQUIREMENTS -
- * 90 MINUTES PRIOR FOR DOMESTIC FLIGHTS
- * 3 HOURS PRIOR FOR INTERNATIONAL FLIGHTS
- * PLEASE CHECK WITH CARRIER DIRECTLY FOR SPECIFIC AIRPORT CHECK IN TIMES



Hotel Offers

American Express Travel offers FINE HOTELS & RESORTS properties in your travel destination! Take advantage of your Centurion benefits by booking your hotel stay through FINE HOTELS & RESORTS and receive access to these complimentary benefits with each reservation:

- Noon check-in, when available
- Room Upgrade upon arrival, when available*
- Daily breakfast for two people
- Guaranteed 4pm late checkout
- Additional special amenity unique to each property, such as a \$100 food and beverage credit or a massage for two people**

See Program terms and conditions for additional details at www.americanexpress.com/fhr.

To book your stay, visit americanexpress.com/fhr or call your Travel Office.

* Certain room categories are not eligible for upgrade; call Centurion Travel Service for details

** Benefits vary by property; call Centurion Travel Service for details.

For more information on benefits and eligibility, please visit:

- CENTURION FINE HOTELS & RESORTS: centurion.com
- FINE HOTELS & RESORTS: amextravel.com/fhr
- The Hotel Collection: americanexpress.com/us/credit-cards/benefits/detail/the-hotel-collection/premier-gold
- International Airline Program: iap.americanexpress.com
- Cruise Privileges Program: americanexpress.com/cruiseprivileges
- Platinum Destinations Vacations: americanexpress.com/us/credit-cards/benefits/detail/platinum-destinations-vacations/platinum
- Pay with Points: americanexpress.com/paywithpoints

Travel Information

All services covered by this itinerary are subject to the terms and conditions specified by the travel suppliers. Customer agrees to the terms and conditions set forth on any brochures or advertisements describing any lodging, tour, cruise, accommodations, transportation or other services, and to any and all conditions contained in documents for any such services including, without limitation, all cancellation and change fees. No employee, representative or agent of American Express Travel Related Services Company, Inc. and its parent, subsidiaries or affiliates (collectively, "Amex") has authority to vary the terms and conditions. Please be advised that certain mandatory hotel-imposed charges, including, but not limited to, daily resort or facility fees, may be applicable to your stay and payable at check-out. You may wish to inquire with the hotel before your trip regarding the existence and amount of such charges.

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Travelers desiring transportation across any international boundary are responsible for obtaining all necessary travel documents and complying with all government travel requirements. You must present all exit, entry and other documents required by law. Amex shall not be responsible to you for any loss or expense due to your failure to comply with such requirements. Travel Suppliers reserve the right to refuse carriage to any passenger who has not complied with applicable laws, regulations, orders, demands, or requirements or whose documents are not complete. It is your responsibility to research the travel documentation requirements applicable to your journey. Many countries require that your passport be valid for up to six (6) months from your date of entry or planned departure date from the foreign country. For U.S. passport holders, country-specific documentation and passport validity requirements are accessible at <http://travel.state.gov/content/passports/english/country.html>. Due to frequent changes, Amex cannot guarantee the accuracy of the information provided and expressly disclaims any liability for any inaccurate or incomplete information contained on the foregoing website.

- **Cuba Travel**
By traveling on your itinerary, all travelers are attesting that they are a U.S. citizen or U.S. resident and their travel to Cuba is authorized under the Cuban Assets Control Regulations, and falls within one of the approved categories. For more information on each of the categories, please see Part 515.560 of the Cuban Assets Control Regulations at <http://www.ecfr.gov>. Additional information can be found at <https://www.treasury.gov/resource-center/sanctions/Programs/Pages/cuba.aspx>. Travel for traditional tourist activities is prohibited, and travelers are expected to maintain a full schedule of activities related to their category of travel. If providing any insurance benefits under the American Express policy would violate U.S. economic or trade sanctions, then the policy will be void.
- **Entry and Exit Information for Travel**
American Express strongly recommends that you periodically review www.Visacentral.com for the most up to date and accurate entry/exit requirements for your travel destination. Due to frequent changes, American Express cannot guarantee the accuracy of the information provided and expressly disclaims any liability for any inaccurate or incomplete information contained on that site.
- **Air Transportation**
Airlines reserve the right to change your seats at any time due to operational needs/aircraft reconfiguration. Important airline ticket terms and conditions and other important notices apply to air transportation. Please visit <https://myamextravel.com/static/conditions> for more information.

- **Airline Notice on Hazardous Materials**

Please note that U.S. Federal law forbids the carriage of hazardous materials aboard aircraft in your luggage or on your person. A violation can result in five years' imprisonment and penalties of \$250,000 or more (49 U.S.C. 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials. Examples: Paints, lighter fluid, fireworks, tear gases, oxygen bottles, and radio-pharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information contact your airline representative or visit https://www.faa.gov/about/initiatives/hazmat_safety/.

- **The Centurion® Lounge**

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- **Intermediary Disclosure**

Amex assists you in finding travel suppliers and making arrangements that meet your individual needs. We consider various factors in identifying travel suppliers to you and recommending specific itineraries. In this role, we are acting as an independent third party and not as a fiduciary. We want you to be aware that certain suppliers pay us commissions as well as incentives for reaching sales targets or other goals, and from time to time may also provide incentives to our travel counselors. Certain suppliers may also provide compensation to us for various marketing and administrative services that we perform for them, such as granting them access to our marketing channels, participating in marketing programs and supporting technology initiatives. In addition, we receive compensation from suppliers when customers use the American Express Card or other American Express products to pay for supplier products and services. From time to time we may enter into other business relationships with suppliers and these arrangements, including levels and types of compensation and incentives we receive, are subject to change. In identifying suppliers and recommending itineraries, we may consider a number of factors, including supplier availability and your preferences. The relationships we have with suppliers may also influence the suppliers we identify and the itineraries we recommend.

State-Specific Disclosures:

- **CALIFORNIA:** Upon cancellation of the transportation or travel services, where the passenger is not at fault and has not cancelled in violation of any terms and conditions previously clearly and conspicuously disclosed and agreed to by the passenger, all sums paid to the seller of travel for services not provided will be promptly reimbursed to the passenger. This provision does not apply where the seller of travel has remitted the payment from customer to another registered wholesale seller of travel or a carrier, without obtaining a refund and such other provider fails to provide the agreed-upon transportation or service. In this situation, the initial seller of travel must provide the passenger with a written statement accompanied by bank records establishing the disbursement of the customer payment, and if disbursed to a registered wholesaler of travel, proof of current registration of that wholesaler. This transaction is covered by the California Travel Consumer Restitution Fund (TCRF) if the seller of travel was registered and participating in the TCRF at the time of sale and the passenger is located in California at the time of payment. Eligible passengers may file a claim with the TCRF if the passenger is owed a refund of more than \$50 for transportation or travel services which the seller of travel failed to forward to a proper provider or such money was not refunded to the passenger when required. The maximum amount that may be paid by the TCRF to any one passenger is the total amount paid on behalf of the passenger to the seller of travel, not to exceed \$15,000. A claim must be submitted to the TCRF within 12 months after the scheduled completion date of the travel. A claim must include sufficient documentation to prove the claim and a \$35 processing fee. Claimants must agree to waive their right to other civil remedies against a registered participating seller of travel for matters arising out of a sale for which a TCRF claim is filed. A claim form may be requested by writing to: Travel Consumer Restitution Corporation; P.O. Box 6001; Larkspur, CA 94977-6001; or by visiting the TCRF's website at www.tcrcinfo.org.
- **WASHINGTON:** If transportation or other services are canceled by the seller of travel, all sums paid to the seller of travel for services not performed in accordance with the contract between the seller of travel and the purchaser will be refunded within thirty (30) days of receiving the funds from the vendor with whom the services were arranged, or if the funds were not sent to the vendor, the funds shall be returned within fourteen (14) days after cancellation by the seller of travel to the purchaser unless the purchaser requests the seller of travel to apply the money to another travel product and/or date.
- **HAWAII:** Please visit https://cca.hawaii.gov/pvl/files/2013/06/consumer_rights.pdf for information on Hawaii consumer rights. The name and address of the financial institution which maintains our travel agency trust account is Bank of Hawaii, Waikiki Branch, 2222 Kalakaua Avenue, Honolulu, HI 96815. The name of the trust account is a Client Trust Account.

California CST#1022318, Washington UBI#600-469-694, Iowa TA#669.

