

**From:** [REDACTED] <[REDACTED]>  
**To:** [REDACTED] <[REDACTED]>  
**Cc:** Bella Klein <[REDACTED]>  
**Subject:** do we have extra sheets and towels for [REDACTED] and [REDACTED]?  
**Date:** Wed, 07 Sep 2016 15:21:24 +0000

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HI [REDACTED]... do we have extra sheets and towels for [REDACTED] ([REDACTED]'s apartment) and [REDACTED] ([REDACTED]'s apartment)? Both apartments will become guest apartments very soon (we need [REDACTED]'s, [REDACTED], up and running come this Thursday Sept. 8th) and [REDACTED]'s apt by Sept. 17th for guests. Both girls seem to think we do NOT have extra sheets and towels for these apartments. Bella seems to think you know where they are.

Before [REDACTED] goes to purchase new sheets and towels can you please let us know if you are aware of where these things are? I do not want to take from the other apartments because then those apartments will be left with no back up.

Please let us know as soon as you can.

Thanks