

**From:** Theresa Dela Cruz <[REDACTED]>

**To:** "[REDACTED]" <[REDACTED]>

**Cc:** MLB Spa Reception <[REDACTED]>

**Subject:** Spa Montage Laguna Beach - Third Party Billing Form

**Date:** Thu, 21 Jul 2016 15:42:20 +0000

**Attachments:** Spa\_CREDIT\_CARD\_AUTHORIZATION\_FORM\_2016.docx;  
Spa\_CREDIT\_CARD\_AUTHORIZATION\_FORM\_2016(1).docx

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Good Afternoon Ms. Groff,

Thank you for your interest in Spa Montage in Laguna Beach! Please find attached our third party billing form. If you would please complete it and send it back to us so we may ensure the billing for your guest(s) is correct. If you would also please specify if you would like to cover treatments with service charge alone or also include incidentals such as lunch or beverages it will ensure a smooth check out for your guest(s). You may fax this information to us at (949)715-6014.

Thank you and we look forward to welcoming your guest to Spa Montage!

Sincerely,

Theresa Dela Cruz | Spa Reservations Agent

Montage Laguna Beach

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Laguna Beach, CA 92651

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