

**From:** Lesley Groff <[REDACTED]>

**To:** [REDACTED] <[REDACTED]>

**Cc:** Rich Kahn <[REDACTED]>, Darren Indyke <[REDACTED]>, Bella Klein <[REDACTED]>

**Subject:** Re:

**Date:** Sat, 19 May 2012 15:01:06 +0000

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We have had [REDACTED] shredding lots of papers already and will continue to do so. I believe Darren wants to take 2 five drawer cabinets and one 3 drawer cabinet plus we have the 2 drawer black cabinet with employee files that needs to go. I believe Rich said this new office comes with desks and chair so we won't need to move what we have. ... But Rich needs to confirm this. Darren found some old equipment (a fax/printer I think) We put it in 10f thinking one of the new apartments could use it. I know we will take the big copier.

Sent from my iPhone

On May 19, 2012, at 8:23 AM, [REDACTED] <[REDACTED]> wrote:

> Hey guys,

> Can you all keep me informed as to the progress of the office move..what things you'll be moving over, if you're using any of the desks and filing cabinets, what you're leaving behind so I know how to deal with the excess, etc. Are we getting rid of all the obsolete PC computer equipment no one uses.(we should) JE doesn't want any trash, useless things being moved around to the new office space. He wants to shred whatever papers aren't needed rather than just transfer boxes of junk.

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